

# GOOSNARGH PARISH COUNCIL

A **MEETING** of Goosnargh Parish Council was held on **Monday, 25<sup>th</sup> March 2024** at Whitechapel Village Hall at 7.30pm.

## MEMBERS PRESENT

Cllr Andrew Butler – Chairman  
Cllr Rob Hayton  
Cllr Steve Pike  
Cllr John Singleton  
Cllr Mark Robinson  
Cllr Mick Scambler

## PUBLIC

City Cllr Steve Thompson  
Helen Witter (NHW)  
Terry Witter - Whitechapel Village Hall  
1 Philip McDade – Whitechapel Village Hall  
1 resident re app 06/2024/0152

Mrs Julie Buttle (Parish Clerk)

## APOLOGIES

Apologies were received from Parish Cllr Bill Platt

## DECLARATIONS OF INTEREST

Cllr Mark Robinson declared a prejudicial interest in application [06/2024/0180](#) for an 1no. agricultural store at Manor House Farm, Button Street as he is the applicant.

Cllr Steve Pike declared a pecuniary interest in the donation request by Whitechapel Village Hall as he is a member of the Village Hall committee.

## APPROVAL OF MINUTES

**23/24 MIN 70** It was **resolved** that the February Minutes be signed as a true record.

## PUBLIC PARTICIPATION

**MIN 23/24.71** It was **resolved** that the meeting be adjourned for public participation.

Objections were noted in relation to [06/2024/0152](#) for a caravan park on land to the rear of Green Man Inn, Silk Mill Lane. These are recorded under MIN 23/24.82.

City Cllr Steve Thompson stated that he could not comment on the proposal because he is a member of the planning committee, however he would ask Cllr Sue Whittam to consider if the application should be determined by the planning committee rather than by a planning officer.

Helen Witter stated that the Slow Down Save Lives signage was working well and she advised that she had requested more signs from County Councillor Sue Whittam.

She also stated that Preston City Council have applied for a permit for traffic management measures to collect litter between the 2<sup>nd</sup> – 5<sup>th</sup> April.

Damaged verges remain an ongoing concern but options to protect them are limited. It was confirmed that the Parish Council has proposed to replace the bollards around the Village Green further to a request at the February meeting. The decision to proceed is recorded under MIN 23/24.75

In response to a question the Clerk stated that

- **Rumble Strips** – LCC now believe that the rumble strips on Button Street are in the optimum place and they will arrange for them to be refreshed.
- **Speed Indicator Devices** – After stating they would prepare a desk top study to assess the location of the poles, LCC have now requested a site visit. The Clerk will email some dates to Cllrs Hayton, Robinson and Scambler so that a visit can be arranged.

On behalf of Whitechapel Village Hall, Terry Witter presented information showing that the Lancashire Environment Fun (LEF) grant proposal had been amended to include car park lighting and an electric vehicle (EV) charging point, giving a total cost of £44,605. If the grant application is successful, LEF will fund 80% of the cost leaving a shortfall of £8,921. The 11% grant fee of £3,925.24 also needs paying, so the total funds required are £12,846.24.

In response to a question, it was stated that the 20% shortfall must come from a 3<sup>rd</sup> party so the Village Hall could not financially support the application, even if they had the funding in their reserves. If the Parish Council can't find the resources, then the Village Hall will need to rethink the whole project.

Members questioned the demand for the EV point and noted that it will provide a source of income as motorists will be charged for its use, however, there is no data to indicate how many motorists will use the facility. It was also noted that other environmental groups have not been approached to assist with the financing of the charging point.

If the project was scaled down to just the solar panels, the shortfall was calculated to be approx. £6,000 however it was stated that the grant closing date is the 31<sup>st</sup> March and the Village Hall Committee would need approval from its Trustees prior to altering the proposal.

The meeting was reconvened to allow the Parish Council to consider the matter.  
The decision is recorded under MIN 23/24.76.

## **CIL FINANCE REPORT**

The agenda explained that the Parish Council receives Community Infrastructure Levy (CIL) for new development in the Parish. Funding from CIL must be spent on new infrastructure or improvements to the Parish and the CIL finances should be documented separately from the Parish Council accounts. The Clerk presented the end of year CIL Finance report which lists all the CIL income and expenditure since CIL was introduced.

Members noted that whilst the Parish Council notice boards have been ordered, delivery has been delayed whilst the header boards are made. Consequently, the Invoice will not be paid until the 2024/25 financial year.

**MIN 23/24.72** Members **resolved** to approve the CIL Finance Report and the payment of an invoice to clean and renovate the Stone Cross at Inglewhite Village Green.

Members considered page 2 of the CIL Finance Report which listed ongoing projects already discussed by the Council.

<b>Min 23/24.36</b>	LCC to approve SPID Licence and Pole locations. Decision needed whether to purchase or hire SPIDS
<b>Min 23/24.52</b>	Mounting of Past & Present boards
<b>Min 23/24.64</b>	Repairs to stiles not covered by LCC PROW grant
<b>Min 23/24.66</b>	LEF support to Whitechapel Village Hall
<b>Min 23/24.69</b>	Black & red reflectors on the Village Green

**MIN 23/24.73** Although the exact costs of the above projects are not known, Members **resolved** that priority should be given to the mounting of the Past and Present boards and the repair of stiles, as the project was the primary objective of the Parish Council when CIL funds were first received. Cllr Singleton agreed to inform the Clerk of his availability to bring the Past & Present sign board to Inglewhite Village Green and the Clerk will email everyone with the date so that the location can be discussed on site. Prior to the meeting, Cllr Platt stated that work has started on the identification of stiles and gates which need repairing / replacing.

**MIN 23/24.74** Members **resolved** that the second priority should be the Speed Indicator Devices as these have been requested by residents and the data will influence decisions relating to speeding traffic. As stated during public participation, Members will meet the LCC officer after Easter and the exact location and number of poles will be confirmed. Members stated a preference for solar powered, radar activated devices with the ability to record the speed data. As the Council may not have sufficient funds to purchase more than one device, Members stated that they would be prepared to purchase a portable device which can be periodically moved between the poles.

**MIN 23/24.75** The black and red reflectors will improve safety and protect Inglewhite Village Green. Members **resolved** to purchase 9 reflectors for approx. £200.

**MIN 23/24.76** Members reflected on the information provided during public participation regarding the LEF grant application for Whitechapel Village Hall and, in light of the above commitments, Members expressed regret that the Council does not have enough CIL monies to finance the whole project. However, if the project was for the solar panels alone, Members **resolved** to fund the shortfall of approx £6,000 - subject to receiving copies of the paperwork.

**MIN 23/24.77** It was also **resolved** that the Clerk should contact Preston City Council to check if any CIL funds are outstanding as members noted that funds had not been received for a housing development at Ye Horn's Inn.

#### **FINANCIAL STATEMENT 1st – 29<sup>th</sup> FEB 2024**

The Chairman verified that the bank and finance statement had been reconciled.

#### **ACCOUNTS FOR PAYMENT**

##### **a) 2023 Goosnargh & Whittingham Festival**

Cheque 620 for £100 was issued for the 2023 Festival however, although the festival acknowledged receipt of the cheque, they didn't present it.

**MIN 23/24.78** Members **resolved** re-issue the payment for 2023/24 and **noted** that a further request for £100 will be presented in the 2024/25 financial year.

##### **b) Best Kept Village Competition**

**MIN 23/24.79** Members **resolved** to approve the Best Kept Village competition fee of £75.

##### **c) Contractual payments**

**MIN 23/24.80** Members **resolved** to approve the following amounts to conclude the end of year payments in respect of the Clerk's salary and expenses

- Salary – Jan / March - £866.83, HMRC PAYE – £216.80
- Office use as per MIN 23/24.10 - £195.00
- Mileage as per MIN 23/24.29 - £180.00
- Stationery A4 paper & postage £15.22

Members also **resolved** to approve the Clerk's request to be paid monthly from April 2024 rather than quarterly.

#### **INTERNAL AUDIT ARRANGEMENTS**

Members noted the Terms of Reference and the following appendices which had been produced in preparation for the 2023/24 internal audit.

**APP A.** Risk Management Strategy

**APP B.** Risk Management Register

**APP C.** Council's Asset Register

**MIN 23/24.81** Members confirmed that the above documents were up to date and **resolved** to approve the Internal Audit Checklist (**APP D**) appointing S Wiseman as the Internal Auditor.

#### **PLANNING APPLICATIONS RECEIVED**

Members **noted** that application [06/2024/0128](#) for additional holiday accommodation at Dale View Caravan Site and Fishing Lake has been withdrawn.

Members stated they had no objections to the following applications

[06/2024/0180](#) 1no. agricultural store at Manor House Farm, Button Street,

[06/2024/0221](#) Prior notification submission for 1no. agricultural storage building at Oak Tree Farm, Inglewhite Road, Preston.

[06/2024/0236](#) Refurbishment and repairs to part of roof, chimneys and a replacement rainwater pipe at Bushells House, Mill Lane, Goosnargh, Preston.

[06/2024/0152](#) Change of use of land for the siting of 5no. static caravans and 4no. touring pitches on land to the rear of, Green Man Inn, Silk Mill Lane.

Members **noted** the following concerns expressed during public participation

- Concern over the existing use of the site
- Over intensification in a conservation area
- Permanent rather than occasional use of the site for camping
- Too many pitches
- Noise and disturbance generated by 30 – 40 people using 6 berth static caravans
- 7 car park spaces and refuse area on a residential boundary fence
- Only one way in and out could be a fire hazard
- Concern regarding the drainage connection to the septic tank
- Concern that previous planning conditions have not been adhered to - such as the addition of a fire escape – which questions how the site will be ‘managed’

Whilst considering the application, it was stated that planning permission is not required for up to 5 touring pitches - provided the site is licenced through a camp site provider – consequently any objection should focus on the access road and permanent static caravans which will be located in a conservation area.

Members stated that tourism has been approved in other parts of the parish and benefits the local economy. If the site was well managed, it could improve the usage of the Green Man making it an asset to the village. Notwithstanding this, concerns were expressed that the application has been submitted following the withdrawal of a housing application and Members requested clarity on whether the caravans would be residential or holiday lets.

**MIN 23/24.82** Members stated that residents have a genuine case for objecting to the application and **resolved** that the Clerk notify the City Council that the Parish Council also has concerns regarding the permanent use of the site in a conservation area.

### **NEW CORRESPONDENCE**

Members **noted** a consultation on Lancashire’s Nature Recovery Journey. A link for any comments has been added to the Parish Council website.

Cllr Hayton informed Members that the City Council had issued a letter in respect of a planning enforcement matter at his property. Members confirmed that the matter had already been discussed by the Parish Council and the Clerk was requested to reply to the City Council advising that Members were of the opinion that a breach had not occurred.

### **UPDATE ON EXISTING ISSUES / MATTERS OF CONCERN TO MEMBERS**

Members **noted** that

- LCC have not confirmed any problems with the mapping of road gullies and issues should continue to be reported on the love clean streets app. Details on how to do this are on the [Parish Council Website](#).

### **DATE OF NEXT MEETING**

**Monday 22<sup>nd</sup> April 2024** in Whitechapel Village Hall at 7.30pm.